

## SuccessFactors -Training Syllabus

### Batches: Weekdays/ Weekend

#### **Introduction to SuccessFactors**

- Success factors Instance (System)
- Success factors Provisioning (Tool)

#### Introduction to Mastery

- Home Page:
- To-do's
- Welcome page Design
- Themes and v12 Home Page
- Admin Centre
- Licencing
- About Cloud & Sf Architecture
- Sf Methodology Biz X Methodology

- Manage Time off process and Workflows (Holidays, Holiday Calendar Creation, Work schedules, Time types, Time Accounts, Time Profiles Time Account creation business rules), Absence Management
- MDF- Meta data frame work Overview, MDF object creation
- Role based permissions
- Introduction to payroll.

#### **Employee Central**

- Data Models, Objects in Employee Central
- Associations
- Importing and Exporting data
- Position Management (Org Chart), Generation of Sequence Number, mass change, Addition of Employee, creating Master Data base.
- Pick list Management, Proxy Management
- Employee Master Data Maintenance with workflow requests